

# Balkrishna Paper Mills Ltd.

# Ref: OPS: BPML: SEC&LEGAL: CG: 2022-23

April 09, 2022

BSE Limited Listing Department P.J. Tower, Dalal Street, Mumbai – 400 001	National Stock Exchange of India Ltd. Exchange Plaza, 5 <sup>th</sup> Floor, Plot No. C/1,G-Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400 051
Script Code:539251	Symbol :BALKRISHNA

# Sub: Corporate Governance for the Quarter ended 31<sup>st</sup> March, 2022.

# Ref: ISIN: INE875R01011

Pursuant to Regulation 27(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Compliance Report on Corporate Governance of the Company is given hereunder:

# 1. Name of Listed Entity : BALKRISHNA PAPER MILLS LIMITED

: <u>31st March, 2022.</u> 2. Quarter ending

I. Compo	sition of Be	oard of Director	s – Annexure I	
II. Compo	sition of Co	ommittees - An	nexure II	
III. Meetin	g of Board	of Directors		
Date(s) of Meet any) in the prev	ing (if	Date(s) of Meet relevant Quarte	ing (if any) in the er	Maximum gap between any two consecutive (in number of
quarter				days)
13th November	, 2021	12 <sup>th</sup> February,	2022	90 days
IV. Meetin	ng of Audit	Committee		Maximum gap between
meeting of the committee in the relevant	Whether : Quorum n	requirement of net (details)	Date(s) of meeting of the committee in the previous quarter	any two consecutive meetings in number of days*
quarter				
Audit Commi 12 <sup>th</sup> February,	Yes		13 <sup>th</sup> November, 2021	90 days
committees V. Meeting of	giving this <b>Other Cor</b>	information is op <b>nmittees – Ann</b>	otional.	udit committee, for rest of th
	d Party Tra	ansactions	Compliance st	tatus (Yes/No/NA)
Subject			refer note below	
Whether prior	approval o	f audit	Yes	
committee ob		roval obtained	N.A.	
for material R	PT	proval obtained		
Whether deta pursuant to o	mnibus apj	proval have	Yes	
been reviewed	i by Audit C			A A P P P P P P P P P P P P P P P P P P

### **Registered Office:**

A/7, Trade World, Kamala City, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013 Tel: +91 22 6120 7900 | Fax: +91 22 6120 7999 | Email: bpmho@bpml.in | www.bpml.in | CIN: L21098MH2013PLC244963



# Balkrishna Paper Mills Ltd.

## Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

VII. Disclosure on Websites – Annexure IV. VIII. Half Yearly Disclosures - Annexure V.

#### XI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee

- Yes
- b. Nomination & Remuneration Committee Yes Yes
- c. Stakeholders Relationship Committee
- d. Risk Management Committee (applicable to the top 100 listed entities) Yes.
- e. Finance Committee (optional) Yes.
- f. Share Transfer Committee (optional) Yes.
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

The meeting of the Board of Directors of the Company will be scheduled to be held on or before 30th May, 2022, hence this Report will be placed in the said meeting.

For BALKRISHNA PAPER MILLS LIMITED

**Omprakash Singh** Company Secretary & Compliance Officer



**Registered Office:** 

### BALKRISHNA PAPER MILLS LIMITED Composition of Board of Director

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Annexure I

Sr No.	Title (Mr/Ms)	Name of the Director	PAN	DIN	Category 1 of Dirtectors	Category 2 of Dirtectors	Category 3 of Dirtectors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entitics including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities listed entity (Refer Regulation 17A(1) of Listing Regulations	Number of memberships in Audit/ Stakcholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Stakeholder Committee held in listed entitics including this listed entity (Refer
1	Mr	Anurag Poddar	AACPP1926G	00599143	Executive	Chairperson	MD	13-07-1981	NA	<u></u>	11-02-2015	11-02-2021		14	1	0	1	0
2		Ankit Poddar	AACPP1924E	03521731	Encouting	Not Applicable		30-10-1988	NA		11-02-2015	11-02-2021	<u> </u>	14	1	0	0	0
3	Mr	Shrutisheel Jhanwar	ADPPJ9106N	03582803	Presenting	Not Applicable		26-12-1974	NA		11-02-2015	11-02-2021		14	1	0	2	0
4	Mr	Dileop H. Shinde	AAWPS9273R	00270687	Non-Executive - Independent Director	Not Applicable		23-09-1950	NA		07-08-2021	07-08-2021		8	1	1	1	1
5	Mr	Harish Narendra Motiwalla	AFAPM1447A	00029835	Non-Executive - Independent Director	Not Applicable		24-03-1945	Yes	09-09-2019	11-02-2015	11-02-2020	04-03-2022	25	6	6	3	5
6	Mr	Rakesh N. Garodia	AAAPG8736D	00143438		Not Applicable		02-07-1965	Yes	09-09-2019	11.02-2015	11-02-2020		26	4	4	5	2
7	Ms	Meghna S.Shah •	AVOPS2520C	07081068	Non-Executive - Independent Director	Not Applicable		14-06-1978	Yes	09-09-2019	11-02-2015	11-02-2020		26	1	1	1	0



#### BALKRISHNA PAPER MILLS LIMITED COMPOSITION OF COMMITTEES

#### Audit Committee Details

#### Audit Committee has regular Chairman

	Whether Audit Committee has regular Chairman Yes						
Sr.No	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation	
1	00270687	Dileep Himmatroa Shinde	Non-Executive - Independent Director	Chairperson	07-08-2021		
2	00143438	Rakesh N. Garodia	Non-Executive - Independent Director	Member	11-02-2015		
3	03582803	Shrutisheel Jhanwar	Executive Director	Member	11-02-2015		
4	07081068	Meghna S.Shah	Non-Executive - Independent Director	Member	07-11-2020		
5	00029835	Harish Narendra Motiwalla	Non-Executive - Independent Director	Member	11-02-2015	04-03-2022	

#### Nomination and Remuneration Committee Details

Whether Nomination and Remuneration Committee has regular Chairman - Yes

Sr.No.	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation
1	00029835	Harish Narendra Motiwalla	Non-Executive - Independent Director	Chairperson	11-02-2015	04-03-2022
2	00143438	Rakesh N. Garodia	Non-Executive - Independent Director	Member	11-02-2015	
3	07081068	Meghna S.Shah	Non-Executive - Independent Director	Member	07-11-2020	

# Stakeholders Relationship Committee Details Whether Stakeholder Relationship Committee has regular Chairman -

		Wheth	er Stakeholder Relationship Committee has	regular Chairman - Yes		
Sr.No.	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation
	00143438	Rakesh N. Garodia	Non-Executive - Independent Director	Chairperson	11-02-2015	
	00029835	Harish Narendra Motiwalla	Non-Executive - Independent Director	Member	11-02-2015	04-03-2022
2	00599143	Anurag Poddar	Executive Director	Member	11-02-2015	
4	03582803	Shrutisheel Jhanwar	Executive Director	Member	11-02-2015	

### Risk Management Committee Details

Whether Risk Management Committee has regular Chairman - Yes

Sr.No.	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation
1	00599143	Anurag Poddar	Executive Director	Chairperson	17-07-2020	
2	03521731		Executive Director	Member	17-07-2020	
3		Shrutisheel Jhanwar	Executive Director	Member	17-07-2020	
4			Non-Executive - Independent Director	Member	12-02-2022	04-03-2022

### Finance Committee Details

Whether Finance Committee has regular Chairman - Yes

Sr.No.	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation
	00599143	Anurag Poddar	Executive Director	Chairperson	06-02-2019	
	03521731	Ankit Poddar	Executive Director	Member	06-02-2019	
		Shrutisheel Jhanwar	Executive Director	Member	06-02-2019	

### Share Transfer Committee Details

Whether Share Transfe	r Committee has regular Chairman	- Yes

Sr.No	DIN Number	Name of Committee Members	Category 1 of Directors	Category 2 of Directors	Date of Appointment	Date of Cessation
		Anurag Poddar	Executive Director	Chairperson	21-09-2016	
2	03521731	Ankit Poddar	Executive Director		21-09-2016	
3		Shrutisheel Jhanwar	Executive Director	Member	21-09-2016	
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Annexure II

### BALKRISHNA PAPER MILLS LIMITED Meeting of other Committees

Annexure III

. Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*(Including Independent Director)	No. of Independent Directors attending the meeting*
1	Audit Committee	13-11-2021			Yes	5	4
2	Audit Committee	12-02-2022	90		Yes	5	3
3	Stakeholders Relationship Committee	13-11-2021			Yes	4	2
4	Stakeholders Relationship Committee	12-02-2022	90		Yes	4	1
5	Risk Management Committee #	13-11-2021			Yes	3	0
6	Risk Management Committee #	12-02-2022	90		Yes	3	0
7	Finance Committee	24-02-2022			Yes	3	0
8	Finance Committee	07-03-2022	10		Yes	3	0
9	Finance Committee	22-03-2022	15		Yes	3	0
10	Share Transfer Committee	21-12-2021			Yes	3	o

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\* to be filled in only for the current quarter meetings

# Optional

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Items	Compliance   Status   (Yes/No/NA)
Details of business	YES
Terms and conditions of appointment of independent directors	YES
Composition of various committees of board of directors	YES
Code of conduct of board of directors and senior management personnel	YES
Details of establishment of vigil mechanism/ Whistle Blower policy	YES
Criteria of making payments to non-executive directors	YES
Policy on dealing with related party transactions	YES
Policy for determining 'material' subsidiaries	N.A
Details of familiarization programmes imparted to independent directors	YES
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	YES
Email address for grievance redressal and other relevant details	YES
Financial Results	YES
Shareholding Pattern	YES
Details of agreements entered into with the media companies and/or their associates	N.A
Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission with Stock Exchange	N.A
New name and the old name of the listed entity	YES
Advertisement as per regulation 47(1)	YES
Credit rating or revision in credit rating obtained	YES
Separate audited financial statements of each subsidiary of the listed entity in respect of relevant financial year	N.A
Whether company has provided information under separate section on its website as per Regulation 46(2)	YES
Materiality Policy as per Regulation 30	YES
Dividend Distribution policy as per Regulation 43A(as applicable)	N.A
t is certified that these contents on the website of the listed entity are correct	YES
Disclosure of notes on website in terms of Listing Regulations explanatory (Text Block)	YES

# ANNEXURE IV (AS ON 31/03/2022)

Particulars	Regulation Number	Compliance status (Yes/No/NA)
Independent director(s) have been appointed in terms of specified criteria of 'independent' and/or 'eligibility'	16(1)(b) & 25(6)	YES
Board composition	17(1)	YES
Meeting of Board of Directors	17(2)	YES
Quorum of Board of Directors	17(2A)	YES
Review of Compliance Reports	17(3)	YES



Plans for orderly succession for	17(4)	YES
appointments		
Code of Conduct	17(5)	YES
Fees/compensation	17(6)	YES
Minimum Information	17(7)	YES
Compliance Certificate	17(8)	YES
Risk Assessment & Management	17(9)	YES
Performance Evaluation of	17(10)	YES
Independent Directors	17(10)	120
	17/11)	YES
Recommendation of Board	17(11) 17A	YES
Maximum number of Directorships		YES
Composition of Audit Committee	18(1)	
Meeting of Audit Committee	18(2)	YES
Composition of Nomination &	19(1) & (2)	YES
Remuneration Committee		
Quorum of Nomination &	19(2A)	YES
Remuneration Committee	10(04)	
Meeting of Nomination &	19(3A)	YES
Remuneration Committee		
Composition of Stakeholder	20(1) & (2) & (2A)	YES
Relationship Committee		
Meeting of Stakeholder Relationship	20(3A)	YES
Committee		
Composition and role of risk	21(1),(2),(3),(4)	YES
management committee		
Meeting of risk management committee	21(3A)	YES
Vigil Mechanism	22 ·	YES
Policy for related party Transaction	23(1), (1A),(5), (6),(7)	YES
	& (8)	
Prior or Omnibus approval of Audit	23(2) ,(3)	YES
Committee for all related party		
transaction		· · · · ·
Approval for material related party	23(4)	YES
transactions		
Disclosure of related party	23(9)	YES
transactions on consolidated basis		
Composition of Board of Directors of	24(1)	N.A
unlisted material Subsidiary		
Other Corporate Governance	24(2),(3),(4), (5) & (6)	N.A
requirements with respect to		
subsidiary of listed entity		
Annual Secretarial Compliance	24(A)	YES
Report		
Alternate Director to Independent	25(1)	N.A
Director		
Maximum Tenure	25 (2)	YES
Meeting of Independent Directors	25(3) & (4)	YES
Familiarization of Independent	25(7)	YES
Directors		
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Declaration from Independent Director	25(8) & (9)	YES
<i>D</i> & O Insurance for Independent Directors	25(10)	N.A
Memberships in Committees	26(1)	YES
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	YES
Disclosure of Shareholding by Non- Executive Directors	26(4)	YES
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	YES

### **III Affirmation:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. **NOT APPLICABLE.** 

# For BALKRISHNA PAPER MILLS LIMITED

Omprakash Singh (Company Secretary & Compliance Officer)



### Format to be submitted twice a year, on a half yearly basis by the listed entity at the end of every 6 months of the financial year

### Half year ending - 31.03.2022

I. Disclosure of Loans / guarantees / comfort letters / securities etc. refer note below

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to:

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six Months
Promoter or any other entity controlled by them	NIL	NIL
Promoter Group or any other entity controlled by them	NIL	NIL
Directors (including relatives) or any other entity controlled by them	NIL	NIL
KMPs or any other entity controlled by them	NIL	NIL

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any other entity controlled by them	NIL	NIL	NIL
Promoter Group or any other entity controlled by them	NIL	NIL	NIL
Directors (including relatives) or any other entity controlled by them KMPs or any other entity controlled by them	NIL	NIL	NIL

(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type of security	Aggregate value of	Balance
	(cash, shares	security provided	outstanding at the
	etc.)	during six months	end of six months



Promoter or any other entity controlled by them	NIL	NIL	NIL
Promoter Group or any other entity controlled by them	NIL	NIL	NIL
Directors (including relatives) or any other entity controlled by them	NIL	NIL	NIL
KMPs or any other entity controlled by them	NIL	NIL	NIL

### II. Affirmations:

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

Name & Designation: SHRUTISHEEL JHANWAR WHOLE TIME DIRECTOR AND CFO



### Note

1. These disclosures shall exclude any loan (or other form of debt), guarantee / comfort letter (by whatever name called) or security provided in connection with any loan or any other form of debt;

a) by a government company to/ for the Government or government companyb) by the listed entity to/for its subsidiary [and joint-venture company] whose accounts are consolidated with the listed entity.

c) by a banking company or an insurance company ; and

d) by the listed entity to its employees or directors as a part of the service conditions

2. If the Listed Entity would like to provide any other information, the same may be indicated as Para D in the above table..

